



January 3, 2017

**MEMORANDUM**

**TO:** Administrators of Renal Dialysis Facilities

**FROM:** Gwen C. Thompson, Bureau Chief  
Bureau of Health Facilities Licensing

**SUBJECT:** Number of Physician Visits per Year

Section 403.B.3 of Regulation 61-97, Standards for Licensing Renal Dialysis Facilities, requires "Documentation of physician's visit, at least weekly, by either progress note or run (flow) sheet for at least one year (at least one month of the most current run sheets must be maintained in the active file);"

In consideration of the Department's commitment to establishing standards that do not compromise the health, safety, and well-being of patients of renal dialysis facilities, it has been determined that all renal dialysis facilities will be required to meet the standard outlined in Section 403.B.3 of R.61-97 that requires documentation of physician's visit at least weekly, or, as an alternative:

*The facility must document physician's visit, by either progress note or run (flow) sheet for at least one year (at least one month of the most current run sheets must be maintained in the active file). Physician's visits must be made at least four (4) times a month, evenly spaced throughout the month, and no more than twelve (12) calendar days between consecutive visits.*

*A week is considered Monday through Saturday, and as long as a visit to each patient is made on one of those days, each week, the standard will be considered met.*

This memorandum applies to any renal dialysis facility licensed by the Department. It relates solely to South Carolina licensing standards. Any adverse condition(s) that may be related to this memorandum may result in revocation of the exception by the Department.

If there are any questions, you may call the Bureau of Health Facilities Licensing at (803) 545-4370.

GCT/dnf